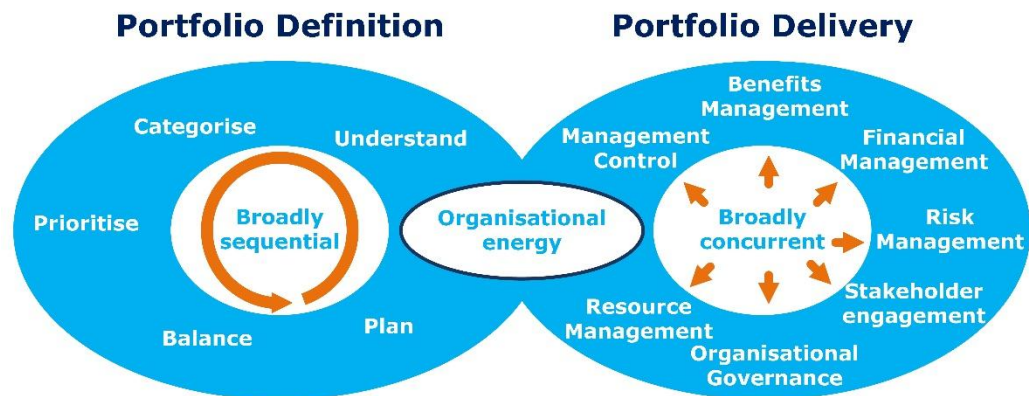


Inspiring MoP® Training

About MoP

MoP is an acronym of *Management of Portfolios*. MoP training will help you and your organisation make decisions about implementing the right changes to business as usual. MoP provides a 'bird's eye view' of all change activities. Both those in planning and those in delivery. This includes a clear line of sight about what is in the portfolio, what it is costing, what risks are faced, what progress is being made and the impact on your organisation's business as usual.



About Inspiring Projects

Inspiring Projects, a division of Aspire Australasia Pty Ltd, has been recognised by APMG International as an Accredited Training Organisation, licensed to deliver training in MoP and other Best Management Practice products. We offer training throughout the Asia Pacific region. We have had over 10 years' experience in using elements of MoP in real programmes and projects, and bring this deep experience to our courses.

About our training

Our MoP training is designed to assist people and organisations to quickly develop the skills base and 'know-how' needed to effectively adopt and apply MoP. Our trainers and training materials are regarded as among the best available in Australasia. We incorporate the latest research in effective learning into our approaches. In support of the different ways people learn, our courses include a mixture of presentations, hands-on activities, discussions and review sessions. After their courses, our delegates are given access to the tools we have developed to increase the success of our clients' support offices. In addition to our accredited Foundation and Practitioner courses, we offer associated executive briefings and short courses, and workshops on specific skills needed in a support office environment.

Additional support

We can deliver any of our courses in-house, and customise our courses to better suit your needs. We also provide ongoing coaching and mentoring support, as well as in-depth consulting and project start-up, review and rescue services.

Contact us

To learn more about how MoP and our services can benefit you, or to register on one of our courses, or to ask for more information or a quote, call us now on 03 9015 9459, email training@InspiringProjects.com.au or visit www.InspiringProjects.com.au.

MoP Combined Foundation and Practitioner Course

Course Code	MOPC3
Overview	<p>Management of Portfolios (MoP) is a coordinated collection of strategic processes and decisions that provide a mechanism for organisations to understand, prioritise and balance the resources needed. It enables evaluation of the impact of projects, programmes and change initiatives to realise benefits as early as possible, whilst protecting 'business as usual'.</p> <p>This course provides you with the knowledge to apply the principles, practices and techniques of portfolio management.</p> <p>This course comprises three days of trainer-led instruction, and practical exercises, and the Foundation and Practitioner examinations.</p>
Course Objectives	<p>The Foundation course will enable delegates to:</p> <ul style="list-style-type: none"> • scope and objectives of portfolio management and how it differs from programme and project management • principles upon which successful portfolio management is based • approaches to implementation, the factors to consider in maintaining progress, and how to assess the success of portfolio management • purposes of the portfolio management definition and delivery cycles and their component practices, and relevant techniques applicable to each practice • purpose and key content of the major portfolio documents • scope of key portfolio management roles. <p>The Practitioner course will enable delegates to demonstrate their ability to:</p> <ul style="list-style-type: none"> • define the business case to get senior management approval for portfolio management • plan the implementation of portfolio management • select and adapt MoP principles, practices and techniques to suit different organizational environments • evaluate examples of MoP information (including documents and role descriptions) • analyse the solutions adopted in relation to a given scenario <p>Delegates will be fully prepared for the Foundation and Practitioner exams.</p>
Who Should Attend	<p>This course is aimed at those involved in a range of formal and informal portfolio management roles encompassing investment decision making, project and programme delivery, and benefits realisation. It is relevant to all those involved in the selection and delivery of business change initiatives including: members of Management Boards and Directors of Change; Senior Responsible Owners (SROs); portfolio, programme, project, business change and benefits managers; and business case writers and project appraisers.</p>
Prerequisites	<p>There are no prerequisites for the course, however some exposure to portfolio management would be useful.</p>
Course Content	<p>Foundation topics covered include: What is portfolio management?; the strategic and organisational context; portfolio management principles; portfolio management cycles; portfolio definition practices; portfolio delivery practices.</p> <p>The Practitioner Seminar is scenario based, and focuses on the application of MoP under different programme environments and scenarios. Review and revision sessions of all MoP elements are included throughout the training.</p> <p>The Foundation exam is a 40 minute closed book multiple choice exam. You must get at least 25 of the 50 questions correct to pass. The Practitioner exam is a 3 hour objective testing open book (MoP Manual only) exam. There will be 4 questions and 80 question items, each worth 1 mark for a total of 80 marks. You must get at least 40 of the 80 question items correct to pass. We conduct the exams on behalf of APMG.</p> <p>There will be homework each evening.</p>
Included with the course	<p>The MoP Manual; Foundation Delegate Workbook including activities, discussions, quizzes and sample exams; Practitioner Delegate Workbook; Our MoP Desk Reference Chart; Foundation and Practitioner Exams; post-course support, including access to our alumni-only resources. Lunch, and morning and afternoon refreshments.</p> <p>A pre-course pack consisting of the Pre-Course Reading Guide and the MoP Manual can be sent to participants who complete registration at least 10 days before scheduled course start. We do recommend that participants complete 10 - 12 hours of pre-course reading, but this is not mandatory.</p>
Delivery	<p>Public or in-house classroom-style over 3 days. eLearning and blended offerings coming.</p>
Availability	<p>We offer MoP training for in-house groups only, generally in association with adoption of formal portfolio management practices by an organisation.</p>
Professional	<p>PMI: 40 PDUs; AIPM: 30 CPD points</p>

MoP Foundation Course

Course Code	MOPF2
Overview	<p>Management of Portfolios (MoP) is a coordinated collection of strategic processes and decisions that provide a mechanism for organisations to understand, prioritise and balance the resources needed. It enables evaluation of the impact of projects, programmes and change initiatives to realise benefits as early as possible, whilst protecting 'business as usual'.</p> <p>The MoP Foundation course gives you a detailed explanation of the steps needed to define and deliver a portfolio of initiatives.</p> <p>This course comprises three days of trainer-led instruction, and practical exercises, conveying an understanding of the MoP guidance culminating in the Foundation examination.</p>
Course Objectives	<p>This course will enable delegates to understand the:</p> <ul style="list-style-type: none"> • scope and objectives of portfolio management and how it differs from programme and project management • benefits from applying portfolio management • context within which it operates • principles upon which successful portfolio management is based • approaches to implementation, the factors to consider in maintaining progress, and how to assess the success of portfolio management • purposes of the portfolio management definition and delivery cycles and their component practices, and relevant techniques applicable to each practice • purpose and key content of the major portfolio documents • scope of key portfolio management roles <p>and be fully prepared for the Foundation Exam.</p>
Who Should Attend	<p>The Foundation course is aimed at those involved in a range of formal and informal portfolio management roles encompassing investment decision making, project and programme delivery, and benefits realisation. It is relevant to all those involved in the selection and delivery of business change initiatives including: members of Management Boards and Directors of Change; Senior Responsible Owners (SROs); portfolio, programme, project, business change and benefits managers; and business case writers and project appraisers.</p>
Prerequisites	<p>There are no prerequisites for the course; however some basic understanding of portfolio management principles would be useful.</p>
Course Content	<p>Topics covered include: What is portfolio management?; the strategic and organisational context; portfolio management principles; portfolio management cycles; portfolio definition practices; portfolio delivery practices.</p> <p>The Foundation exam is a 40 minute closed book multiple choice exam at the end of day 3 of the course. You must get at least 25 of the 50 questions correct to pass. We conduct the exam on behalf of APMG.</p> <p>There will be homework each evening.</p>
Included with the course	<p>The MoP Manual; Foundation Delegate Workbook including activities, discussions, quizzes and sample exams; Our MoP Desk Reference Chart; Foundation Exam; Lunch, and morning and afternoon refreshments; Post-course support, including access to our alumni-only resources.</p> <p>A pre-course pack consisting of the Pre-Course Reading Guide and the MoP Manual can be sent to participants who complete registration at least 10 days before scheduled course start. We do recommend that participants complete 10 - 12 hours of pre-course reading, but this is not mandatory.</p>
Delivery	<p>Public or in-house classroom-style over 2 days. eLearning and blended offerings coming.</p>
Availability	<p>We offer MoP training for in-house groups only, generally in association with adoption of formal portfolio management practices by an organisation.</p>
Professional	<p>PMI: 24 PDUs; AIPM: 15 CPD points</p>

MoP Practitioner Seminar

Course Code	MOPP1
Overview	<p>Management of Portfolios (MoP) is a coordinated collection of strategic processes and decisions that provide a mechanism for organisations to understand, prioritise and balance the resources needed. It enables evaluation of the impact of projects, programmes and change initiatives to realise benefits as early as possible, whilst protecting 'business as usual'.</p> <p>This course is for those of you who have already been trained in the basics of MoP. You have already gained the Foundation certification and aim to progress to the Practitioner level.</p> <p>The course covers the MoP guidance at Practitioner level and provides coaching / practice questions, so that candidates can prepare themselves for the specific requirements of the MoP Practitioner examination.</p>
Course Objectives	<p>This course will enable delegates to demonstrate their ability to:</p> <ul style="list-style-type: none"> • define the business case to get senior management approval for portfolio management • plan the implementation of portfolio management • select and adapt MoP principles, practices and techniques to suit different organizational environments • evaluate examples of MoP information (including documents and role descriptions) • analyse the solutions adopted in relation to a given scenario <p>and be fully prepared for the Practitioner Exam.</p>
Who Should Attend	<p>The Practitioner course is aimed at those involved in a range of formal and informal portfolio management roles encompassing investment decision making, project and programme delivery, and benefits realization. It is relevant to all those involved in the selection and delivery of business change initiatives including: members of Management Boards and Directors of Change; Senior Responsible Owners (SROs); portfolio, programme, project, business change and benefits managers; and business case writers and project appraisers.</p>
Prerequisites	<p>Participants must have previously completed the Foundation course. Delegates must have passed the Foundation exam to sit the Practitioner exam.</p>
Course Content	<p>The Practitioner Seminar is scenario based, and focuses on the application of MoP under different programme environments and scenarios. Review and revision sessions of all MoP elements are included throughout the seminar.</p> <p>The Practitioner exam is a 3 hour objective testing open book (MoP Manual only) exam. There will be 4 questions and 80 question items, each worth 1 mark for a total of 80 marks. You must get at least 40 of the 80 question items correct to pass. We conduct the exam on behalf of APMG.</p>
Included with the course	<p>Practitioner Delegate Workbook including activities and sample exams; Practitioner Exam; Lunch, and morning and afternoon refreshments; Post-course support, including access to our alumni-only resources.</p>
Delivery	<p>Public or in-house classroom-style over 1 day. eLearning and blended offerings coming.</p>
Availability	<p>We offer MoP training for in-house groups only, generally in association with adoption of formal portfolio management practices by an organisation.</p>
Professional	<p>PMI: 16 PDUs; AIPM: 15 CPD points</p>